

What is a “Note in Lieu”?

A Note in Lieu may be written in place of a statement for your child. It is not a legal document. It will describe your child’s educational needs, the reasons a statement has not been written and suggestions about meeting your child’s needs. It will also describe your child’s other needs and how they will be supported. Copies of all the reports received will be sent to you with the Note in Lieu. Your permission will be sought for this to be distributed to your child’s school / setting.

If you think that the decision to issue a Note in Lieu is wrong, speak to your LEA caseworker / assistant admin officer who will advise you of the most appropriate action. Parent Partnership may also be able to help you. You also have the right to appeal to the SEN Tribunal.

A fact sheet containing more detailed information is available from the address overleaf.

Parent Partnership produces other leaflets and fact sheets related to this topic that you may find useful -

- School Action / School Action Plus
- Statutory Assessment
- Annual Reviews
- Looking at a proposed statement

If you want more information about anything included in this leaflet please contact -

Contact us at:

Parent Partnership
The Community Centre
School Board Lane
Brampton
CHESTERFIELD S40 1DD

Tel: 01246 273154 / 5

Parent Partnership
90 / 92 Marlborough Road
DERBY DE24 8DS
Tel: 01332 - 716930

All leaflets available in large print and other languages.



Statement or Note In Lieu?

Free, confidential, impartial help, advice and support for Parents and Carers of children and young people with Special Educational Needs.

What is a Statement?

A Statement of Special Educational Needs (SEN) is a six part legal document that sets out your child's needs and all the special help he or she should have.

What happens once a Statement has been prepared for my child?

Before the Local Education Authority (LEA) sends you a "Final Statement" for your child, they will send you a "Proposed Statement". The LEA will also send you a letter telling you how you can give your views on the proposed statement before it is finalised.

Can I choose my child's school?

A school is **not** named in part 4 of the proposed statement. This gives you the opportunity to say which school you prefer. The LEA **must** agree **as long as** they are satisfied that your preferred school is suitable for your child's age, ability and special educational needs and that the education of the other children in the school will not be affected. The school named will appear on the final statement.

When will the LEA make the final statement?

Usually the LEA must make the final statement within 8 weeks of the proposed statement. If you have agreed with the proposed statement you will be sent a signed and final copy to keep. Your child's school and those involved in the assessment process will also receive a copy.

What if I disagree with the final statement?

If you disagree with what is in the final statement you should first ask your caseworker / assistant admin officer at the LEA for an explanation. Parent Partnership may also be able to help you. If you are still not happy you have the right to appeal to the SEN Tribunal against the contents of -

PART 2 - Details of all your child's special educational needs.

PART 3 - The help which the LEA considers will meet your child's needs.

PART 4 - Where your child should go to school.